

The Kentucky Board of Licensure for
Marriage and Family Therapists
June 30, 2016
Special Meeting Minutes

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A special meeting of the Board of Licensure for Marriage and Family Therapists was held on June 30, 2016 at 8:30 a.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

Board Members Present:

Mary Badami, Chair
Jane Prouty
Karen Westbrooks
Mary Ellen Yates
Marie Ruf

Board Members Absent:

Carolyn Miller-Cooper
Brien Hill

Occupations and Professions:

Sandy Deaton, Board Administrator
Robin Vick, Administrative Section Supervisor
Larry Brown, Executive Director

Office of the Attorney General

Nicole Biddle, Board Attorney
Ryan Halloran, Attorney

The June 30, 2016 meeting was called to order by Board Chair, Mary Badami at 8:34a.m.

Old Business

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Yates on section 6 Administrative Fine (1) a licensee who fails to meet the CEU requirement as set for in 201 KAR 32:060 by their renewal date shall pay an administrative fine of \$75.00. The motion was seconded by Ms. Prouty, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Prouty to take out the first sentence under the Licensure as a Marriage and Family Therapist Renewal Application. The motion was seconded by Ms. Westbrooks, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Prouty to add under the Licensure as a Marriage and Family Therapist Renewal Application, the following language before all fees to say CEU's must fulfill all regulatory requirements by the renewal date or an additional \$75.00 administrative fine will be assessed. The motion was seconded by Ms. Yates, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Yates to remove the last line under the Licensure as a Marriage and Family Therapist Renewal Application. The motion was seconded by Ms. Ruf, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Yates to remove the word "Do not" and replace with the word "Retain" in Section 2 of the Licensure as a Marriage and Family Therapist Renewal Application. The motion was seconded by Ms. Ruf, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Westbrooks to change the following wording on the Licensure as a Marriage and Family Therapist Renewal Application page 3 checklist to say "there will be a \$75.00 administrative fine assessed if CEU's do not meet regulatory requirements." The motion was seconded by Ms. Yates, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Westbrooks on the Licensure as a Marriage and Family Therapist Renewal Application page 3 checklist to change the word expiration to renewal and change the end of the 90 day to by your expiration date (end of the 90 day grace period.). The motion was seconded by Ms. Ruf, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Prouty to keep the Licensure as a Marriage and Family Therapist Renewal Application page 3 section 3 "every six years" as is. The motion was seconded by Ms. Ruf, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Ruf to keep the Licensure as a Marriage and Family Therapist Renewal Application on the statement regarding domestic violence training as is. The motion was seconded by Ms. Westbrooks, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Yates to add "receipt of" to page 3 of the Licensure as a Marriage and Family Therapist Renewal Application. The motion was seconded by Ms. Ruf, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Prouty on the Application for License Reinstatement form to change Reinstatement to say Reactivation. The motion was seconded by Ms. Yates, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Ruf on the Application for License Reinstatement form to change "reinstatement" fee to "reactivation" fee and to add online by credit card after check or money order. The motion was seconded by Ms. Prouty, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Ruf on the Application for License Reinstatement Form to not reformat for clarity and to leave as is. The motion was seconded by Ms. Prouty, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Ruf on the Application for License Reinstatement Form page 2 to leave as is. The motion was seconded by Ms. Yates, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Westbrooks on the Application for License Reinstatement Form page 2 for a licensee to be required to initial needing Domestic Violence and Suicide training on the Reactivation Form. The motion was seconded by Ms. Ruf, 1 approved, 2 not approved, 1 abstained, motion not carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Ruf on the Application for License Reinstatement Form page 2 to leave as is. The motion was seconded by Ms. Prouty, 1 abstained, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Westbrooks on the Application for License Reinstatement Form to add after continuing education to as set forth in 201 KAR 060. The motion was seconded by Ms. Ruf, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Prouty to revise licensure application to reflect consistency in our verification of completion of Suicide and Domestic Violence training. The motion was seconded by Ms. Westbrooks, 1 abstained, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Prouty to amend previous motion to retain the statement on the licensure application instead of licensure application should say renewal application to verify with initials for completion of Suicide and Domestic Violence Training. The motion was seconded by Ms. Westbrooks, and the motion carried.

The board discussed comments from Children's Alliance on proposed regulation changes. A motion was made by Ms. Prouty to take out incomplete forms will be returned on the Application for License Reinstatement Form. The motion was seconded by Ms. Yates, and the motion carried.

The board discussed comments from Mr. Dale Bertram on proposed regulation changes. A motion was made by Ms. Yates on question number 2, with the new fee structure they would pay one single fee per day and will be beneficial. The motion was seconded by Ms. Ruf, and the motion carried.

The board discussed comments from Mr. Dale Bertram on proposed regulation changes. A motion was made by Ms. Ruf on question number 3, with the new fee structure they would pay one single fee per day and will be beneficial. The motion was seconded by Ms. Westbrooks, and the motion carried.

The board discussed comments from Mr. Dale Bertram on proposed regulation changes. A motion was made by Ms. Westbrooks on question number 4, with the new fee structure they would pay one single fee per day and will be beneficial. The motion was seconded by Ms. Ruf, and the motion carried.

The board discussed comments from Mr. Dale Bertram on proposed regulation changes. A motion was made by Ms. Westbrooks on question number 5, with the new fee structure they would pay one single fee per day and will be beneficial. The motion was seconded by Ms. Ruf, and the motion carried.

The board discussed comments from Mr. Dale Bertram on proposed regulation changes. A motion was made by Ms. Ruf on question number 6, not to amend after comments have been addressed already. The motion was seconded by Ms. Westbrooks, and the motioned carried.

A motion was made by Ms. Yates for travel and per diem to be paid to those who attended the special board meeting on June 30, 2016. The motion was seconded by Ms. Ruf, and the motion carried.

The next meeting of the Marriage and Family Therapy Board has been scheduled for July 28, 2016 beginning at 12:30 p.m. at 911 Leawood Drive, Frankfort, KY 40601. Committees will meet at 8:30 a.m.

A motion was made by Ms. Yates to adjourn. The motion was seconded by Ms. Ruf, and the motion carried. Ms. Badami adjourned the meeting at 11:50a.m.

Respectively Submitted:

Sandy Deaton,
Board Administrator